

The information below outlines the process of activating a student account to submit a secure online application.

Step 1:

Navigate to the login page for the secure online application:

<https://mytruenorth.ca/appindex.php?db=reddeer>

Step 2:

Click the **Create A Personal Account (not for agents)**

Step 3:

Enter your first name, last name, email, and make a password.

Step 4:

Check your inbox for a validation email which requires action in order to activate your account. If you do not received this email within 15 minutes, check your junk/spam folder. You must activate your account within 24 hours to complete the process.

Step 5:

Return to the Sign In page.

Step 6:

Login using your email address and password.

Step 7:

You can start completing the application now and you have 10 days to complete the application. The documents you will need to upload include:

- Student's last 2 years school transcripts
- Immunization record
- Letter of introduction from student (in English)
- Letter of reference (from former teacher or other community members)
- Passport photo page
- Custodian Document (only needed if not staying with someone outside of our Homestay Program, we provide the Custodian if you are staying with one of our host families.
- Photos of student and family
- Signed Legal Agreement